



2020 Emergency (IE) Assistance in Response to COVID-19 National Health Emergency

*Land of Lincoln Workforce Alliance (LLWA)
&
Illinois Department of Commerce and Economic Opportunity*



EMERGENCY ASSISTANCE: Program Purpose



- On March 9, 2020 Governor JB Pritzker issued a Gubernatorial Disaster Proclamation in response to COVID-19. The proclamation will assist agencies coordinate State and Federal resources to aid local governments enhance preventative methods or mitigate the duration of unemployment.
- The Illinois Department of Commerce and Economic Opportunity (DCEO) has identified Statewide Rapid Response funds to reinforce Layoff Aversion activities due to Illinois Executive Order (COVID-19 Stay-at-home Order).
- Participating local workforce areas must use funds in order to mitigate layoffs and adhere to “social distancing” provisions established by state and federal public health entities, including Illinois Executive Order 2020-10 (COVID-19 Stay-at-Home Order). Requests must be reasonable, necessary, and directly related to the purpose of the *COVID-19 Layoff Aversion* project(s).



Allowable Activities

Cleaning Sanitation
Services

Computer Software
and Hardware
(Computers)

Call Center / Remote
Work Environments

Cross-Functional
and/or Transitional
Training

Production of Essential
Goods and Services
Needed to Support
COVID-19 Response

Industry Sector
Strategy Partnership
COVID-19 Response
Activities



Prohibited Costs

Employee wages/benefits including Hazard Pay

Support services: childcare, transportation, lodging expenses, or meals

Equipment with a per unit value over \$5,000

Political or religious activities

Branding and marketing projects

Fundraising, Fines, Penalties, Donations

Individual memberships subscriptions

Unnecessary costs that are not directly related to the purpose of the project



Program Funding

- The funding range for COVID-19 Layoff Aversion funding is \$5,000 - \$50,000 per employer/physical location. DCEO may consider proposals that exceed this cap if extenuating circumstances warrant.
- The applicant (LLWA) must document the impact of the *COVID-19 National Health Emergency* on the employers and the layoff risk factors for each project in the application.
- Funding will be provided on a reimbursement basis and pre-award costs will be allowed.



Eligible Employers

Eligible applicants include Illinois' Local Workforce Innovation Areas (LLWA) for Layoff Aversion projects focused on employers that are:

- In good standing with the State of Illinois;
- Can demonstrate a need for layoff aversion support due to the impacts of COVID19; and
- Can enter into an agreement with the LLWA that includes the conditions outlined in the application.



Application Requirements

A completed application must provide:

- The number of employees affected;
- A brief profile of the business including industry, occupation, and physical location(s);
- A brief narrative describing the layoff aversion plan, timeline and need for funds;
- The amount of funds requested and brief budget description; and,
- A commitment to keep employees on staff through 45 calendar days from the date of the grant award.
- A commitment of the employer to adhere to the required certifications.
- The layoff aversion risk aversion factor(s) identified by the LLWA staff.
- A signed application by the employer and LLWA Executive Director.



Application Review

The DCEO Office of Employment and Training will review the applications on a first come, first served basis. Applications are reviewed based on the following criteria:

- Regional and Local Need;
- Size of Business (priority given to small businesses (as defined by the US Small Business Administration));
- Impact of the Project; and
- Geographic Distribution of Awards.



Grant Management & Monitoring

Requirements

- Land of Lincoln Workforce Alliance will be requested to report program activity and outcomes with the quarterly reports for this grant. Projects that provide incumbent worker training must follow the *State Incumbent Worker Training Policy* including the *Illinois Workforce Tracking System* reporting requirements.

Fiscal Management & Monitoring

- This program is funded by the U.S. Department of Labor Workforce Innovation and Opportunity Act and grantees must follow all applicable WIOA regulations.
- All costs must be documented in accordance with the eligible layoff aversion activities and must be documented in accordance with the Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards located at 2 CFR Part 200.
- This grant will be included in the annual monitoring of the workforce area by the Office of Employment and Training as appropriate.

For More Information Contact

Land of Lincoln Workforce Alliance - Sarah Graham, Executive Director
sgraham@worknet20.org

Land of Lincoln Workforce Alliance - Michelle Griebler, Asst. Director
mgriebler@worknet20.org

Land of Lincoln Workforce Alliance - Diane Murphy, Business Services
dmurphy@worknet20.org