

WIB Meeting Minutes

Monday, November 16, 2020 - 4:30 PM

GoToMeeting <https://global.gotomeeting.com/join/526796133>

Access Code: 526-796-133

Attendance - WIB Members: Carrie Brady, James Britton, Gloria Brummer, Cyndi Dodge Jeff Durbin, David Fowler, Victor Martinek, Ryan McCrady, David McDonna, Jennifer Miller, Cheree Morrison, Larry Peterson, Dave Robinson, Jamil Steele, Charlotte Warren, Kim Wonnell, Val Yazell - **Staff:** Michelle Brookens, Alicia Dean, Carmen Flynn, Michelle, Griebler, Sarah Graham, Diane Jones, Diane Murphy, Amber Altmix - **Guests:** Kathi Lee, Candace Silas, Suellen Morgan - **Not in Attendance:** Lesa Branham, Lisa Bohannon, Melissa Burke, Eric Christians, Chelsee Cornelius, Andy Fuchs, Matthew Grieme, Marcus Johnson, Allison Rumler- Gomez, Hollie Reid, Mark Sprehe, Doug Stark, Mark Winkler, Kyle Minert, Jason Thoron

Approval of Minutes: September 2020

Approval of September 2020 WIB Minutes: Val Yazell made a motion to approve the September, 2020 WIB minutes, seconded by Charlotte Warren. **Motion Carried.**

Program Information:

1. County Liaison and Business Reports can be found on pgs. 4-11 of the November WIB packet.
2. Contractors, Special Grants and Projects Reports can be found on pgs. 12-14 of the November WIB Meeting Packet.
3. Center Activity, Enrollment, and Performance Reports can be found on pgs. 15-17 of the November WIB meeting packet:

Approval of Program Information Reports: Victor Martinek made a motion to approve the Program Information Reports, seconded by Charlotte Warren. **Motion Carried.**

Fiscal Information: Diane Jones reported on our active and closed grants. A detailed finance report can be found on pg. 18 of the November WIB Meeting Packet.

Approval of Fiscal Report: Jeff Durbin made a motion to approve the Fiscal Report, seconded by Ryan McCrady. **Motion Carried.**

Administrative Information:

1. **Directors Report:** Director Sarah Graham's detailed report can be found on pgs. 19-20. Sarah also added that LLWA staff will continue to work remotely and all CEO and WIB meetings will remain virtual as COVID numbers continue to rise.

Approval of Director's Report: Motion made by Val Yazell, seconded by Victor Martinek. **Motion Carried.**

2. **Action Items:** Sarah Graham presented the following items for approval.

- Requested Approval of Youth RFP (\$300,000 maximum)
- Requested Approval of an MOU Negotiator.
- Requested Approval of a Trade Grant (not to exceed \$50,000).
- Requested Approval to transfer \$150,000 from Dislocated Worker to Adult.
- We Asked for Approval of the Youth Program and Fiscal Monitoring Reports.
- We Asked for Approval to hire a Workforce Specialist (\$38,000 - \$40,000).

Motion to Approve Workforce Specialist. Jeff Durbin motioned, seconded by Dave Robinson. **Motion Carried.**

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Presentation of the 2020 WIB Awards:

Upcoming Events:

1. Next CEO Meeting – March 17, 2021 (2:30 PM)
2. Next WIB Meeting – March 22, 2021 (4:30 PM)
3. 2021 Schedule provided

Announcement:

Public Comment: None

Adjourn: Meeting adjourned: 5:34 PM

Motion to Adjourn, made by Victor Martinek, seconded by Ryan McCrady. **Motion Carried.**